

**BRISTOL COMMUNITY COLLEGE**

Board of Trustees and Bristol Foundation Board of Directors

**Joint Board Meeting**

Fall River Campus

Chair Medeiros invited any further discussion or questions related to the Presidential Search process. Hearing none, she invited Judi Urquhart to provide an update of on-going work in the Development Office.

**3. Operational Improvements in the Development Office – *Judi Urquhart*, Chief Development Officer**

Chief Development Officer Urquhart provided a presentation outlining the challenges and inefficiencies in the Development Office related to technology, software platforms, duplication of effort, and donor communication. She also provided insight and evidence of several process improvements and greater efficiencies in the Development Office over the last year including the look and feel for our donors, and a more direct means of processing gifts.

Chair Medeiros thanked CDO Urquhart for her presentation and invited Jennifer Menard to provide a NOWI Update.

**4. NOWI Update – *Jennifer Menard*, Vice President Economic and Business Development**

Vice President Menard provided a presentation outlining the current status of NOWI including facility related updates, training programs and certification processes, and an upcoming, official grand opening.

At the conclusion of the presentation, board members asked several questions including topics such as:

- Salary ranges for varying positions in the offshore wind industry
- Offshore wind employment and employees (New Bedford, New England and globally)
- Who are the NOWI's competitors
- Potential for gross revenue and the NOWI's prospective budget

Chair Medeiros thanked VP Menard for her presentation and invited Joyce Brennan to provide a Marketing and Communications Overview.

5.

## **7. Adjournment**

Hearing none, Chair Medeiros adjourned the Joint Board Meeting at 6:07 p.m.; she invited all to join for a reception in front of the stage area.